

The Parish Council of Little Harrowden

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Ordinary Council Meeting - Agenda Summons

To members of the Council:

You are hereby summoned to attend the meeting of the Little Harrowden Parish Council on

Wednesday 9th September 2026 at 7.30pm at Village Hall, Main Street, Little Harrowden

for the purposes of transacting the following business.

Attendees are reminded that, in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

Clerk: 03.09.2026

26.48	Public Participation Open Forum Members of the public and press may speak on items relating to the agenda only from 7.30-7.45pm.	
26.49	North Northamptonshire Councillor Updates To receive updates from the Ward Councillors .	
26.50	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda Members should disclose all Disclosable Pecuniary Interests (DPI) applicable to the agenda items below and include the nature of the interest. If you become aware during the meeting of an interest that has not been disclosed under that item, you must disclose it immediately. You may remain in the meeting and take part fully in discussion and voting unless the interest is deemed prejudicial: where a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.	
26.51	To receive requests for dispensation Requests for dispensation must be made to the Proper Officer in writing by no later than 9am, 9th September 2026 .	
26.52	To receive and accept apologies Please notify the Clerk of any absence by no later than 3pm, 9th September 2026 .	
26.53	To sign the minutes of the council meeting To approve and sign the minutes of the ordinary council meeting held on 8th July 2026 .	
26.54	Chair's Report To receive an update on and resolve where noted: October NCALC conference: In Focus – Neighbourhood Planning and National Planning and Policy Framework. Councillor Grout and Clerk in attendance Saturday 3 October 2026 at Moulton Community Centre in Moulton 9.15am-1:00pm. Speakers start 10am. - To discuss and resolve support for a village bonfire/fireworks event November 2026 or 2027.	Chair

iv. To resolve and approve July and August 2026 Bank Reconciliation

July'26 Bank Reconciliation		
Opening balance	July-26	£36,767.31
Total income		£6.49
Total expenditure		£2,252.40
Closing Balance	July-26	£34,521.40
Opening balance at	Apr-26	£18,373.63
Total income to date		£33,439.62
Total expenditure to date		£17,291.85
Closing balance to date	July-26	£34,521.40
Checked against statement at		£34,521.40

Aug'26		
Opening balance	Aug-26	£34,521.40
Total income		£6.50
Total expenditure		£1,844.49
Closing Balance	Aug-26	£32,683.41
Opening balance at	Apr-26	£18,373.63
Total income to date		£33,446.12
Total expenditure to date		£19,136.34
Closing balance to date	Aug-26	£32,683.41
Checked against statement at		£32,683.41

v. To resolve and approve:

a. Credit card expenditure:

- i) Microsoft Subs £12.10
- ii) Lloyds: Monthly Fee Aug/Sept £6.00

b. New BACS payments due:

- i) Clerk travel expenses Sept £11.00

26.56 CAN Report

To receive an update from the CAN Champion on the following and resolve noted items:

- i. Signage Enhancements: outcome of investigations into enhancements, including costs for resolution to include in budget.
- ii. Amendments to verge grass cutting schedule: to resolve verges and schedule for no-mow.
- iii. Roundabout Project: Highways response nature themed sculpture installation.
- iv. Annual Parish Online mapping software subscription: free trial ends 25.10.26. To resolve annual subscription cost £81+VAT.
- v. To approve and resolve map printing purchase costs:
 - a. A2 - 1-4 copies £5.45; 5-49 copies £4.21;
 - b. A1 - 1-4 copies £7.94; 5-49 copies £6.57;
 - c. A0 - 1-4 copies £12.90; 5-49 copies £11.42.
- ii. National Emergency Briefing screening: 05.10.2026, 6-7.30pm LH Primary School.
- iii. Bird species monitoring
- iv. Project plan and budget update; deadline 30th September 2026.

26.57	Planning Link to the North Northants Planning Application Portal i. To discuss and resolve applications received: None received ii. To receive updates on historic applications: • 26/01566/REM - Approval of Reserved Matters Glenvale Park Phase 2 Development Site: Objections submitted 11.07.26. iii. To receive updates on and resolve any necessary action on the following applications/planning issues: a. Home Farm – awaiting publication of retrospective planning application. b. Furnace Lane – agricultural application 26/00174/AGD; in progress. c. 26/01073/HFUL: Town Close; in progress. d. Hilltop PSPO: installed.	
26.58	Policies To discuss and resolve following policies: i. IT (Information Technology) ii. Complaints/Compliments procedure iii. Vexatious Demands iv. Health And Safety v. General Data Protection vi. Data Breach vii. Data Map viii. Records Retention ix. GDPR Checklist x. Privacy Policy xi. Accessibility Statement xii. Civility and Respect Pledge	
26.59	Belgrove Park i. To receive the monthly assessment of Belgrove park and resolve actions noted: a. To resolve: i. To resolve contractor for remediation of fence post entry to footpath to lower meadow: 1. Mowerman: remove old post, supply and install new replacement £804.00 inc VAT 2. Northants Fencing: remove old post, supply and install new replacement £489.90 inc VAT ii. To resolve replacement or grass seeding of 2 of the 3 removed stepping posts (rotted); holes filled with soil for safety. iii. To receive an update on the removal of brambles and ivy adjoining 26 Main St from play area. iv. To resolve repairs in Early Years play area gaps in wetpour and weed ingress. v. To resolve purchase of following flags: 1. Union Flag spares 2 x 5x3ft @ £7.98 Amazon, or B&Q 2 @ £8.99. Inc. VAT and delivery. 2. Lest we Forget flag 1 x 5x3ft @ £6.99 Amazon, or £5.69 EBay. Inc. VAT and delivery. 3. Merry Christmas flag 1 x 5x3ft @ £10.99 Amazon, or £13.29 EBay. Inc. VAT and delivery. b. To discuss and close repairs completed: i. Spare flag installed. ii. Broken rail on meadow boundary repaired. iii. Insert on the Hydraulic gates at the back of the play area partly cleared allowing restraining post on the maintenance gate to be engaged iv. Poppy memorial weeded. v. Zip wire: installers re-tensioned the wire, now meets BS standards. The monthly inspection report has been amended to include this check. vi. Old/unused signage brackets removed from play area surround ii. To discuss and resolve remaining remediation actions arising from RoSPA annual play inspection.	Cllr Cotter

	iii. To receive an update on remediation required for climbing wall: repair requested. iv. To receive an update on Hardcore path outstanding remediation. v. To receive an update on and resolve actions on non-approved installation of access gate from private property into Council owned Lower Meadow.	
26.60	Village Hall To receive an update on the following Village Hall meetings and activities: i. Village Hall meetings, flat and activities ii. HM Land Registry: form AP1 and certification of change of address (83 and 85 Main Street). iii. To receive an update on use of advertising banner and note/resolve approval. iv. To discuss and resolve donation towards Village Hall Christmas Party. v. To receive an update on, and confirm available dates and number of attendees for, East Midlands Ambulance First Aid training.	CLRs Blood Kenwright & Mackay
26.61	Police Matters i. To receive an update from the PLR and resolve as noted: a) Village walkaround arranged with PCSO 16.07.26 b) Wicksteed Park community open day 16.08.26 with Northampton Police, Fire and Rescue. c) Anti-Social Behaviour (ASB) issues: two individuals exhibiting aggressive and ASB on/near Highways and roundabouts. d) Immediate Justice programme: pending. e) To resolve Police Beat Bus visit and dates for police safety talks 2027. ii. To receive Crime reports: June, July, August 2026.	CLr Kenwright
26.62	Highways, Speeding and VAS To receive an update on and resolve as noted: i. VAS Speeding data: download full reports https://littleharrowdenparishcouncil.gov.uk/meetings/ordinary-council-meeting-september-2026/ a. Orlingbury Road b. Hardwick Road c. Wellingborough Road d. Hilltop ii. Community Speed Watch (CSW): iii. To resolve further action to renew compliance re: No Parking – Turning Circle v. Resolve remediation of vandalised Orlingbury Road 30mph signs (spray paint).	CLRs Cotter & Blood
26.63	Neighbourhood Plan (NP) To receive an update on and resolve as noted: i. Landowner correspondence. ii. Formal registration of NP with local authority. iii. To confirm next steps with developers. iv. To resolve date of NP meeting.	CLr Grout
26.64	Clerk's Report To receive an update on and resolve actions as noted below: i. NNC Local Transport Scheme. ii. Forest School request – lower meadow. Pending. iii. LHPC Contact Us page – Village Hall bookings weblink. Pending. iv. Extended mowing of verges alongside fenceline neighbouring Town Close: contractors confirmed extended	Clerk

	mowing added to schedule. v. National Pay Rise agreed at 3.3%: To resolve and approve the backdated pay rise from 01.04.26. vi. CiLCA: external moderation complete. Certificate passed and awarded. To resolve and approve associated contractual pay rise. vii. Fix My Street/NNC pothole notifications: a. Damaged fence on Wellingborough Road 19.03.26; completed fence repairs, village sign still awaiting replacement. Confirmed completion date 29.09.26; b. 3 potholes Hardwick Road village exit completed. c. Overgrown hedge Orlingbury/Hardwick Road/Main Street roundabout: completed. viii. To discuss and resolve Councillor (new and/or refresher) training (eg Off to a Flying Start). ix. To discuss and resolve response to following consultations: a. North Northants Community Governance Review; b. North Northants Licensing Policy 2022 to 2027. x. To discuss and note key changes and impact to LHPC from NPPF updates.															
26.65	Defibrillator To receive and note Defib Check and confirm The Circuit Status . To resolve any actions noted.	Cllr MacKay														
26.66	Correspondence and Village Updates To note, discuss and/or resolve responses to correspondence received:	Clerk														
	i. To resolve actions regarding parked cars on Main Street causing inability for emergency vehicle to access Chapel Lane to attend to a fire in August. ii. To note correspondence requesting advice on procedures regarding building new housing on land along Chapel Lane.															
26.67	Items for information or next agenda Please submit October agenda item requests by no later than 9am, Wednesday 7th October 2026 .	Clerk														
26.68	Date of Next Meetings: <table><tr><td>Ordinary Council Meeting Oct:</td><td>Alternate DATE AND VENUE 21st October 2026, 7.30pm at Little Harrowden Primary School</td></tr><tr><td>Ordinary Council Meeting Nov:</td><td>11th November 2026, 7.30pm at Little Harrowden Village Hall</td></tr><tr><td>Ordinary Council Meeting Dec:</td><td>9th December 2026, 7.30pm at Little Harrowden Village Hall</td></tr><tr><td>Ordinary Council Meeting Jan:</td><td>January 13th 2027, 7.30pm Little Harrowden Village Hall</td></tr><tr><td>Ordinary Council Meeting Feb:</td><td>February 10th 2027, 7.30pm Little Harrowden Village Hall</td></tr><tr><td>Ordinary Council Meeting Mar:</td><td>March 10th 2027, 7.30pm Little Harrowden Village Hall</td></tr><tr><td>Ordinary Council Meeting Apr:</td><td>April 14th 2027, 7.30pm Little Harrowden Village Hall</td></tr></table>	Ordinary Council Meeting Oct:	Alternate DATE AND VENUE 21 st October 2026, 7.30pm at Little Harrowden Primary School	Ordinary Council Meeting Nov:	11 th November 2026, 7.30pm at Little Harrowden Village Hall	Ordinary Council Meeting Dec:	9 th December 2026, 7.30pm at Little Harrowden Village Hall	Ordinary Council Meeting Jan:	January 13 th 2027, 7.30pm Little Harrowden Village Hall	Ordinary Council Meeting Feb:	February 10 th 2027, 7.30pm Little Harrowden Village Hall	Ordinary Council Meeting Mar:	March 10 th 2027, 7.30pm Little Harrowden Village Hall	Ordinary Council Meeting Apr:	April 14 th 2027, 7.30pm Little Harrowden Village Hall	
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