

The Parish Council of Little Harrowden

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Ordinary Council Meeting Wednesday 8th July 2026

Item No:	Minutes	Action by:
26.27	Public Participation Open Forum 9 members of the public in attendance to observe or speak on items relating to: - Glenvale complaint (26.33 a) - Village Hall (26.39 i) - NP (26.42) - CAN (26.35) Discussion added against agenda item.	
26.28	North Northamptonshire Councillor Updates Apologies received: Scott Brown. In attendance: Vicki Jessop. Update received from the Ward Councillors on the following topics: - Consultations - Latest planned traffic works - Community funding - Housing and Development: Glenvale Phase 2 and renovation of heritage assets for council offices - Public Spaces Protection Order (PSPO) Hillside Report download: https://littleharrowdenparishcouncil.gov.uk/meetings/ordinary-council-meeting-july-2026/	
26.29	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda None received.	
26.30	To receive requests for dispensation None received.	
26.31	To receive and accept apologies Apologies Resolved – Approved: Cllrs Cotter and Davies. In attendance: Cllrs MacKay (Chair), Blood, Grout, Kenwright and Reynolds. Clerk: Sylvia Tilaks	
26.32	To sign the minutes of the council meeting Resolved – Approved as accurate the minutes of the annual council meeting held on 13 th May 2026.	
26.33	Chair's Report Update received on the following: Formal complaint re NNC Planning: response received from Council Chief Executive with re-referral to Lead Officer Adele Wylie; press releases issued; meeting held with Isham PC to discuss lack of consultation and partnership to issue judicial review (JR). Representations made from Isham and Orlingbury PC: Chair of Isham PC provided the Council with an update of lack of proper consultation re Glenvale: - December 2025 began assessment of whether there were adequate grounds to begin a JR (lack of consultation with Isham regarding the Glenvale planning application and cancellation of bypass prior to Phase II commencement). 17th July JR notice letters served on NNC planning.	

01/06/2026	DD	Epson	May printing	£25.39
01/06/2026	BACs	Zurich	Insurance	£1,091.39
03/06/2026	SO	Mowerman	Grass cutting	£420.64
06/06/2026	DD	Yu Energy	May Streetlighting	£127.32
10/06/2026	BACs	GPC	ChatGPT 50% Subs	£10.00
10/06/2026	BACs	CAN Champion	Travel April 26	£13.50
15/06/2026	DD	ICO	Annual renewal DP	£47.00
16/06/2026	CC	Hivis.co.uk	Hi Vis Vests for litterpick	£45.47
16/06/2026	CC	Microsoft CC	17/05-16/06 2026	£12.10
16/06/2026	CC	Lloyds CC	June fee	£3.00
29/06/2026	DD	Sky	Clerk mobile	£5.00
30/06/2026	DD	Unity	June fee	£7.00
Total expenditure 01.05.26 – 30.06.26				£11,672.47

v. **Resolved – Approved: June 2026 Bank Reconciliation**

May'26 Bank Reconciliation			
Opening balance	May-26	£48,396.65	
Total income		£30.43	
Total expenditure		£9,864.66	
Closing Balance	May-26		£38,562.42
Opening balance at	May-26	£18,373.63	
Total income		£33,420.43	
Total expenditure to		£13,231.64	
Closing balance to date	May-26		£38,562.42
Checked against statement at			£38,562.42
June'26			
Opening balance	Jun-26	£38,562.42	
Total income		£12.70	
Total expenditure		£1,807.81	
Closing Balance	Jun-26		£36,767.31
Opening balance at	Jun-26	£38,562.42	
Total income		£33,433.13	
Total expenditure to		£15,039.45	
Closing balance to date	Jun-26		£36,767.31
Checked against statement at			£36,767.31

vi. **Resolved – Approved quarterly against budget expenditure (Appendix A).**

vii. **Resolved – Approved mileage expenses backpay and rate increase (45p up to 55p/mile):**

- Clerk: £12.60
- CAN: £3.00

viii. **Resolved – Approved:**

Credit card expenditure:

- Microsoft Subs £12.10
- Lloyds: Monthly Fee June/July £6.00

New BACS payments due:

RFO

RFO

	a. Clerk travel expenses July £11.00 b. Litter pickers £39.90 c. Litter pick refreshments £21.28 d. HMRC Q2 PAYE employer cont'ns £297.44	
26.35	CAN Report CAN Champion update received: i. Signage Enhancements and verges: Resolved – Approved PNRP working party to investigate enhancements further, eg planters, bee hotels etc at village entrance signs, but no resolutions on expenditure possible until a detailed report on proposed changes including costs is provided. Requested that grass cutting schedule amended on verges: Clerk noted potential highways safety issues at junction exits and potential for speeding. Agreed Working Party Tasks: a. Submit a detailed village entry project plan with costs and grant elements to allow PC to include in budget by end September. b. Provide mapping of areas of verge no-mow zones. ii. Roundabout Project: Resolved – Approved Clerk to request whether nature themed sculpture could be installed. Resolved – Denied wildflower seeding or planters - Health & Safety / ongoing maintenance cost reasons. iii. Mapping: Resolved – Approved Clerk to: a. Get sample map to confirm that topography is suitable for PNRP mapping. b. If suitable, subscribe to Parish Online mapping service (£50+VAT approx.) and arrange for printing of A3 or A2 maps at approx. Up to £4.20 (Poster Pigeon)/print. iv. National Emergency Briefing/Room Hire and hosting screenings: Resolved – Approved to host screenings at LH Primary School with no room hire charges. v. Bird species monitoring; Resolved – Approved to share information on social media and LHPC website to identify areas that may benefit from bird boxes etc Hammer and Chatter to discuss manufacture FOC.	CAN Clerk
26.36	Planning Link to the North Northants Planning Application Portal i. Applications received discussed and resolved as follows: 26/01566/REM - Approval of Reserved Matters Glenvale Park Phase 2 Development Site: Resolved – Approved to submit recommended objections and concerns to NNC Planning Officer. Resolved – Approved to partner with Isham to crowd fund for JR. Gt Harrowden are happy to partner in principle but will confirm formal feedback after their parish meeting. Resolved – Approved to address, at point of budget setting, whether PC Reserves sufficient to contribute to JR. Clerk advised that LHPC has insufficient reserves to contribute to the JR. ii. Update received on the following applications/planning issues: a. Home Farm – Additional evidence submitted to Planning Enforcement; response outstanding. b. Furnace Lane – agricultural application 26/00174/AGD; LHPC objections/concerns submitted 20.05.26 e. 26/01073/HFUL: Decision pending. LHPC Resolved – no objections. f. 26/00732/LAPNEW: The Lamb - Premises Licence. Noted license approved: Licensing sub-committee decision meeting dated 01.07.26.	Clerk
26.37	Policies Resolved – Deferred to September: LHPC IT Policy.	Cllr MacKay
26.38	Belgrove Park i. Monthly assessment of Belgrove park received; actions noted: a. The rotting fence post has been repaired by Cllr Davies. b. Old/unused signage brackets removed from play area surround Cllr Cotter. c. Noted: Flag requires replacement. Spare available: Cllr Davies to pass to Cllr Grout. ii. RoSPA annual play inspection update received. Resolved – Approved: a. Clerk to contact contractors for climbing wall and zip wire to remediate units to meet BS standards b. To defer decision on remaining remediation actions until Cllrs Davies and Cotter are in attendance.	Cllrs Davies / Cotter Clerk

	iii. Hardcore path outstanding remediation – pending until ground is softer for tamping in. Resolved – Approved Clerk to send letter of thanks to village volunteer who helped clear the footpath. iv. Correspondence received regarding overgrown brambles Belgrove Park adjacent 26 Main Street. Contractor quotations pending. Deferred resolution to September.	Clerk Clerk
26.39	Village Hall Village Hall meetings and activities: i. Village Hall update received on: - Café: remains popular with 40+ regular attendees, raffle successful. Closed 25th June due to heat. - Bookings: many regular weekly clubs with 20-30 users. Increasing one-off bookings including litter pick. - Flat: Refurbishment should be completed by early July. - Repairs/Maintenance: New lighting installed and security improvements include exterior lights. - Energy survey has prioritised work to reduce ongoing costs, eg replacement of heating system. Grants being sought for work as well as utility renewal comparisons. - Tabletop Sale Saturday 11th July, as another opportunity for local residents to come together. - Christmas Party preparations booked 5th December and has been advertised scheduled for Connect 5 August edition. Request submitted to add request - Annual General Meeting Wednesday 15th July at 7.30 pm. Committee welcome residents interested in supporting the success of the Village Hall to attend. ii. HM Land Registry: Resolved – Approved to submit form AP1 and supply certified confirmation of address (83 and 85 Main Street) and custodian trustee status. iii. Resolved – Approved Cllr Kenwright to request Police Beat Bus visit with discussion on dates able to deliver a police safety talks to early 2027/28. iv. East Midlands Ambulance First Aid training: Free delivery of uncertificated life-saving training with donations requested on the night. Maximum number of attendees. Cllr MacKay to confirm available dates.	Clerk / Cllr Davies Cllr Kenwright Cllr MacKay
26.40	Police Matters i. PLR update received: Social media PLR, Anti-Social Behaviour Awareness Week and Neighbourhood Watch activities being posted regularly. - Village walkaround arranged with PCSO arranged for 9am 16.07.26 to discuss local issues and determine available responses. - Wicksteed Park community open day 16.08.26 with Northampton Police, Fire and Rescue. Immediate Justice programme: pending. ii. Crime reports: May: 1 crime reported - theft of flowerpots. June: pending.	
26.41	Highways, Speeding and VAS Update received: i. VAS Speeding data: Orlingbury Road No significant changes in data, however, the percentage of vehicles speeding going out of the village is 8 percentage points higher than at the start of the year. The "Smiley" sign will be turned around to point up towards the Lamb after the next cycle of data collection. Hardwick Road The new VAS sign seems to have reduced the inbound speeds (average down 3mph and 85th percentile down 6mph). New data shows a very high proportion of vehicles speeding going out of the village (66%) Wellingborough Road Data for the first time this month; looks encouraging relative to other locations in the village.	

d. **Hilltop**

Both directions are now being monitored with the old equipment. Outbound average speed has increased by 8mph since the start of the year.

Report download: <https://littleharrowdenparishcouncil.gov.uk/meetings/ordinary-council-meeting-july-2026/>

Location		Jan/Feb, Feb/Mar, Mar/Apr, Apr/Jun
Orlingbury Road		
Average Speed		
Inbound		25 mph, 26 mph, 27 mph, 26 mph
Outbound		29 mph, 30 mph, 30 mph, 31 mph
85th Percentile		
Inbound		30 mph, 30 mph, 31 mph, 30 mph
Outbound		34 mph, 34 mph, 35 mph, 35 mph
% Vehicles Speeding		
Inbound		13%, 15%, 18%, 15%
Outbound		36%, 41%, 44%, 44%
Hardwick Road		
Average Speed		
Inbound		N/A, N/A, 30 mph, 27 mph
Outbound		N/A, N/A, N/A, 34 mph
85th Percentile		
Inbound		N/A, N/A, 38 mph, 32 mph
Outbound		N/A, N/A, N/A, 40 mph
% Vehicles Speeding		
Inbound		N/A, N/A, N/A, 20%
Outbound		N/A, N/A, N/A, 66%
Wellingborough Road		
Average Speed		
Inbound		N/A, N/A, N/A, 24 mph
Outbound		N/A, N/A, N/A, 29 mph
85th Percentile		
Inbound		N/A, N/A, N/A, 30 mph
Outbound		N/A, N/A, N/A, 34 mph
% Vehicles Speeding		
Inbound		N/A, N/A, N/A, 15%
Outbound		N/A, N/A, N/A, 37%
Hilltop		
Average Speed Inbound		31 mph, N/A, 39 mph, 39 mph
Outbound		N/A, 35mph, N/A, 38 mph
85th Percentile		
Inbound		43 mph, N/A, 46 mph, 46 mph
Outbound		N/A, 46 mph, N/A, 46 mph

ii. **Community Speed Watch (CSW) update received:**

- 13 sessions completed since May 2026; 36 vehicle details recorded and forwarded to safer road team for processing.
- Session issues: one being abandoned after 45 minutes due to a thunderstorm; several cancelled for health and safety reasons due to heatwaves.
- Priority areas: Hilltop Road and Orlingbury Road.
- No new volunteers.
- A speeding driver was recorded driving at 75mph. Safer Roads Team will initiate appropriate actions.
- Resolved – Approved Clerk** to send written **thanks** to **volunteers**. Cllr Blood to supply contact details.

iii. **Compliance re: No Parking – Turning Circle:** U-turns still occurring on Main St implying reduced sign efficacy; drivers seen parking in turning circle again.

Clerk

26.42 Neighbourhood Plan (NP)

Update received:

- Actions** since **public information evening**: no meetings held. Awaiting feedback from landowners.

	ii. Resolved – Approved to formally register NP with local authority. iii. Update on correspondence with potential landowners: Landowners contacted. Two confirmed land available for development. Three declined. Remainder pending response. Resolved – Approved Cllr Davies to contact minimum three developers when all responses received.	Cllr Grout Cllr Davies
26.43	Clerk's Report Update received: i. NNC Local Transport Scheme: pending, end of summer for initial . ii. Forest School request – lower meadow. Pending. Clerk to contact from September. iii. LHPC Contact Us page – Village Hall bookings weblink. Pending. Clerk to amend website from September. iv. Extended mowing of verges alongside fenceline neighbouring Town Close. Completed once. Contractor notified of ongoing cutting issues: Clerk to chase contractor for response. v. Resolved – Approved Clerk's annual leave August 2026. vi. Resolved – Approved Officer health and wellbeing expenditure: Display Screen Equipment eye test (£30) and corrective glasses (£250) if required. 50% shared with GPC. vii. SLCC membership renewal: Resolved – Approved Clerk's SLCC membership from 01/08/2026 @ £200; £100 if GPC agree sharing cost. viii. Fix My Street/NNC pothole notifications: Resolved – Approved request Member Enquiry re: a. damaged fence on Wellingborough Road 19.03.26; 90 days/13 weeks to remediate; b. fixing of 3 potholes leaving the village on Hardwick Road causing cars to traverse to opposite carriageway (first reported in February) but still outstanding. ix. Update received: Clerk CiLCA qualification – passed pending internal verification.	Clerk Clerk Clerk Clerk Clerk Clerk
26.44	Defibrillator Defib Status assessment received and uploaded to The Circuit. No actions.	
26.45	Correspondence and Village Updates No further correspondence received.	
26.46	Items for information or next agenda Please submit September agenda item requests by no later than 9am, Wednesday 26.08.26. i. November bonfire. ii. Belgrove Park RoSPA plan of action. iii. Purchase of: Union Jack Flags; Poppy Flag; Christmas Flag. iv. Orlingbury Road 30mph signs have been vandalised with spray paint. v. Village Hall Christmas Party.	Clerk
26.47	Date of Next Meetings: Ordinary Council Meeting Sept: 9th September 2026, 7.30pm at Little Harrowden Village Hall Ordinary Council Meeting Oct: Resolved – Approved NEW DATE AND VENUE 21st October 2026, 7.30pm at Little Harrowden Primary School Ordinary Council Meeting Nov: 11th November 2026, 7.30pm at Little Harrowden Village Hall Ordinary Council Meeting Dec: 9th December 2026, 7.30pm at Little Harrowden Village Hall Ordinary Council Meeting Jan: January 13th 2027, 7.30pm Little Harrowden Village Hall Ordinary Council Meeting Feb: February 10th 2027, 7.30pm Little Harrowden Village Hall Ordinary Council Meeting Mar: March 10th 2027, 7.30pm Little Harrowden Village Hall Ordinary Council Meeting Apr: April 14th 2027, 7.30pm Little Harrowden Village Hall	
Meeting Closed: 21.10pm		

Appendix A

	FULL YEAR			
	Actual Q1	Budget	Var	Utilisation
INCOME				
Precept	£33,390.00	£33,390.00	£0.00	100%
VAT	£0.00	£0.00	£0.00	0%
Other Income	£43.13	£8,500.00	-£8,456.87	1%
Refunds	£0.00	£0.00	£0.00	0%
TOTAL INCOME	£33,433.13	£41,890.00	-£8,456.87	80%
EXPENDITURE				
Clerk	£1,544.17	£9,000.00	£7,455.83	17%
<i>Current Account charges</i>	£21.00	£75.00	£54.00	28%
<i>Credit charges</i>	£9.00	£40.00	£31.00	23%
<i>Data protection (NCA LC DPO + ICO)</i>	£61.40	£75.00	£13.60	82%
<i>Audit ext/int</i>	£366.91	£700.00	£333.09	52%
<i>Expenses</i>	£70.20	£200.00	£129.80	35%
<i>Training</i>	£0.00	£500.00	£500.00	0%
<i>Hall Hire</i>	£0.00	£0.00	£0.00	0%
<i>Office Equip/stationary/IT/AV/Epson/Mobile/</i>	£192.72	£300.00	£107.28	64%
<i>Insurance</i>	£1,091.39	£850.00	-£241.39	128%
<i>Memberships - NALC / SLCC</i>	£508.86	£650.00	£141.14	78%
<i>Chairman Expenses</i>	£43.11	£100.00	£56.89	43%
<i>Elections May 2029</i>	£0.00	£0.00	£0.00	0%
<i>NP - Consultancy</i>	£0.00	£0.00	£0.00	0%
<i>NP - Publicity: face to face events/printing</i>	£114.72	£500.00	£385.28	23%
<i>NP - Asset improvements</i>	£0.00	£3,000.00	£3,000.00	0%
<i>NP - Staffing</i>	£559.04	£0.00	-£559.04	0%
<i>HMRC Revenue NICS Employers contributions</i>	£334.56	£1,200.00	£865.44	28%
<i>Circulations, newsletters, articles eg Connect 5</i>	£0.00	£500.00	£500.00	0%
Council Costs	£3,372.91	£8,690.00	£5,317.09	39%
<i>Streetlights Running Cost</i>	£466.50	£3,500.00	£3,033.50	13%
<i>Christmas lights</i>	£0.00	£850.00	£850.00	0%
<i>Streetlight maintenance</i>	£42.00	£150.00	£108.00	28%
Streetlights	£508.50	£4,500.00	£3,991.50	11%
<i>Graveyard grass (LHPC donation to church to arrange for cut)</i>	£0.00	£0.00	£0.00	0%
<i>Village Remembrance</i>	£0.00	£40.00	£40.00	0%
<i>Village Event eg D Day, summer fete, etc</i>	£45.47	£500.00	£454.53	9%
Events	£45.47	£540.00	£494.53	8%
<i>Donation Over 60's Christmas Dinner</i>	£0.00	£125.00	£125.00	0%
<i>Hardwick Field Rent (income then expenditure at same time)</i>	£0.00	£125.00	£125.00	0%
<i>Maintenance/Improvement contributions</i>	£0.00	£300.00	£300.00	0%
Village Hall	£0.00	£550.00	£550.00	0%
<i>VAS units</i>	£6,903.70	£4,500.00	-£2,403.70	153%
<i>Signage</i>	£0.00	£0.00	£0.00	0%
Highways/Speeding	£6,903.70	£4,500.00	-£2,403.70	153%
<i>Hedge/tree maintenance</i>	£0.00	£150.00	£150.00	0%
<i>Grass cutting play park and verges</i>	£1,261.92	£5,500.00	£4,238.08	23%
<i>Salt bins/salt (Mowerman refills)</i>	£0.00	£150.00	£150.00	0%

Highways Maintenance	£1,261.92	£5,800.00	£4,538.08	22%
Annual inspection	£0.00	£150.00	£150.00	0%
Play repairs, eg continued wetpour repairs, unit repairs	£0.00	£500.00	£500.00	0%
Grass and Hedge cutting (lower meadow)	£0.00	£1,800.00	£1,800.00	0%
Footpath	£0.00	£0.00	£0.00	0%
Equipment new	£0.00	£0.00	£0.00	0%
Posts & Signs replace/repair/fixings + bin bags	£7.00	£100.00	£93.00	7%
Play Area/Meadow	£7.00	£2,550.00	£2,543.00	0%
Seats, benches, memorials	£0.00	£250.00	£250.00	0%
Planters	£362.98	£500.00	£137.02	73%
Flagpole Maintenance (internal cord replacement required?)	£0.00	£200.00	£200.00	0%
Noticeboard maintenance/replacement	£118.80	£350.00	£231.20	34%
Defib	£864.00	£1,000.00	£136.00	86%
Defib hosting	£50.00	£50.00	£0.00	100%
Telephone box library	£0.00	£0.00	£0.00	0%
Village Asset Maintenance	£1,395.78	£2,350.00	£954.22	59%
Grants given	£0.00	£300.00	£300.00	0%
Contingency	£0.00	£3,878.00	£3,878.00	0%
VAT (to be reclaimed)	-£1,643.06	£0.00	£1,643.06	0%
TOTAL EXPENDITURE (Excl VAT)	£13,396.39	£42,658.00	£29,261.61	31%
BANK BALANCES				
Opening Balance	£18,373.63	£18,000.00	£373.63	
Total Income	£33,433.13	£41,890.00	-£8,456.87	
Total Expenditure	£15,039.45	£42,658.00	£27,618.55	
Closing Balance	£36,767.31	£17,232.00	£19,535.31	