

The Parish Council of Little Harrowden

Clerk: Sylvia Tilaks
Mulberry Cottage
15 Main Road
Grendon, NN7 1JW



Telephone 07942 292479
Email clerk@littleharrowdenparishcouncil.gov.uk
<https://littleharrowdenparishcouncil.gov.uk/>

Ordinary Council Meeting – Minutes 14.01.2026

Attendees are reminded that, in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

25.150	Public Participation Open Forum 1 member of the public present to observe.	
25.151	North Northamptonshire Councillor Updates In attendance: Cllr V Jessop. Apologies received: Cllr S Brown Update received: i. Government has given a 3 year grant settlement in December 2025 for £10.620m by 2029-30 ii. Funding gap reduced from £35M down to £27M. iii. Consultations: a) NC budget is still in consultation until February 2026 to feed back on their proposed budget. https://northnorthants.citizenspace.com/cet/budget-2026-27/ b) Community Governance Review; assessing current arrangements for town and parish councils. Closes 20.02.26. https://northnorthants.citizenspace.com/governance/community-governance-review/ iv. Food waste recycling due to launch in Summer 2027. v. New Government transport road maintenance rating system – NNC is red overall. a) Updated network management plan to deal with congestion, overall improvements and asset management is in place. b) Outcome - plan improvements from good data and long term value. c) Planned Highways capital investment of £135M over next 4 years. vi. Planning portal changes: a) Consolidation of old databases on to one new site should be active b) Query raised on validity of this. Currently old applications remain on the old site with only new applications sited on the new portal. vii. NNC local planning framework has been delayed until 2027-28 a) NNC plans submit later (27/28) over 3 phases b) This reduces risk to plan approval and protects against speculative development. c) Interim policy guidance on housing delivery and strategic distribution development will be implemented to manage development pressures. viii. NNC grants available: a) Local transport grant for NNC Councillors, town and parish councils. Closes 16.02.26. https://northnorthants.citizenspace.com/place-and-economy/ccf040fe b) Household Support Fund: extra Financial support available, eg supermarket vouchers https://www-northnorthants-gov-uk.translate.goog/support-offer/household-support-fund/wider-essential-support? x_tr sl=auto& x_tr tl=en& x_tr hl=en-US& x_tr pto=wapp& x_tr hist=true c) Winter Energy support: One-off £250 payment available for residents of homes that are receiving means tested benefits, on a pre-payment meter or use non-standard fuel such as heating oil, LPG, biomass boilers. Closes 12 noon 20.02.26. https://www.northnorthants.gov.uk/support-offer/household-support-fund/winter-energy-support	

	d) Ward Empowerment Fund – Open to Parish Councils, charities, community or voluntary groups and clubs. Closes 31.03.26.																																																																																											
25.152	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda None received.																																																																																											
25.153	To receive requests for dispensation None received.																																																																																											
25.154	To receive and accept apologies and reasons for absence Apologies received: Cllr Davies Resolved – Approved. In attendance: Cllrs MacKay, Cotter, Reynolds, Blood and Grout. Clerk: S Tilaks.																																																																																											
25.155	To sign the minutes of the council meeting Resolved - Approved the minutes of the Ordinary Council meeting held on 10th December 2025 accurate.																																																																																											
25.156	Chair’s Report Report received. Updates include: <ul style="list-style-type: none"> December 2025 was quiet due to closure of Council offices for festive holidays. Chair of NCALC taken responsibility to respond to NNC Planning issues: <ul style="list-style-type: none"> LHPC noted this as a positive development Resolved – Approved LHPC response to Town and Parish Councils see Appendix B Ongoing issues have been shared with NCALC. Chair of Corby Town Council is happy to work in partnership. 07.01.26 meeting with Highways Liaison Officer was positive. Update on assessment of verge to Gt Harrowden and its suitability for a footpath: <ul style="list-style-type: none"> Concerns raised around the width of the section adjacent to the culvert. The Inspector confirmed that there were no grounds on which to oppose the installation. Awaiting written confirmation as to viability. Minimum cost likely to be £100,000. 	Clerk																																																																																										
25.157	Finances i. Resolved – Approved December 2025 income <table border="1"> <thead> <tr> <th>Date</th> <th>By</th> <th>Payer</th> <th>Reason</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>12.12.25</td> <td>BACS</td> <td>GPC</td> <td>Epson Subs Nov Dec 25</td> <td>£14.00</td> </tr> <tr> <td>29.12.25</td> <td>Chq</td> <td>NatWest</td> <td>Refund</td> <td>£0.07</td> </tr> <tr> <td colspan="4">Total income up to 01.12.25 - 31.12.2025</td> <td>£14.07</td> </tr> </tbody> </table> ii. Resolved – Approved December 2025 expenditure: <table border="1"> <thead> <tr> <th>Date</th> <th>By</th> <th>Payee</th> <th>Reason</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td>02.12.25</td> <td>DD</td> <td>Epson</td> <td>Dec subscription 300pages pcm</td> <td>£10.99</td> </tr> <tr> <td>03.12.25</td> <td>DD</td> <td>Mowerman</td> <td>Grass cutting</td> <td>£420.64</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Mowerman</td> <td>Hedge planting</td> <td>£72.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Clerk</td> <td>November mileage</td> <td>£9.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Tilley Electrical</td> <td>Reconnect festive lights meter to power</td> <td>£72.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>LHVH</td> <td>Defib hosting</td> <td>£50.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>NPGI UK</td> <td>Playground annual external inspection</td> <td>£150.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Amazon EU SarL</td> <td>Mounting brackets - park repairs</td> <td>£8.47</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Amazon EU SarL</td> <td>Mounting brackets - park repairs</td> <td>£8.47</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Mowerman</td> <td>Flail, mow to fenceline belgrove park</td> <td>£390.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Amazon EU SarL</td> <td>Fence repair brackets - park repairs</td> <td>£29.99</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Eon Energy Solutions Ltd</td> <td>Furnace Lane Light Repair</td> <td>£42.00</td> </tr> <tr> <td>03.12.25</td> <td>BACS</td> <td>Clerk</td> <td>Nov wage</td> <td>£588.64</td> </tr> </tbody> </table>	Date	By	Payer	Reason	Amount	12.12.25	BACS	GPC	Epson Subs Nov Dec 25	£14.00	29.12.25	Chq	NatWest	Refund	£0.07	Total income up to 01.12.25 - 31.12.2025				£14.07	Date	By	Payee	Reason	Cost	02.12.25	DD	Epson	Dec subscription 300pages pcm	£10.99	03.12.25	DD	Mowerman	Grass cutting	£420.64	03.12.25	BACS	Mowerman	Hedge planting	£72.00	03.12.25	BACS	Clerk	November mileage	£9.00	03.12.25	BACS	Tilley Electrical	Reconnect festive lights meter to power	£72.00	03.12.25	BACS	LHVH	Defib hosting	£50.00	03.12.25	BACS	NPGI UK	Playground annual external inspection	£150.00	03.12.25	BACS	Amazon EU SarL	Mounting brackets - park repairs	£8.47	03.12.25	BACS	Amazon EU SarL	Mounting brackets - park repairs	£8.47	03.12.25	BACS	Mowerman	Flail, mow to fenceline belgrove park	£390.00	03.12.25	BACS	Amazon EU SarL	Fence repair brackets - park repairs	£29.99	03.12.25	BACS	Eon Energy Solutions Ltd	Furnace Lane Light Repair	£42.00	03.12.25	BACS	Clerk	Nov wage	£588.64	
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03.12.25	BACS	Mowerman	Remove bamboo, flail and clear to fence	£330.00
03.12.25	BACS	LHVH	Grant donation OAP Xmas lunch	£250.00
03.12.25	BACS	Amazon EU SarL	2x union jack for park	£8.99
08.12.25	DD	YU Energy	Nov streetlights	£229.29
16.12.25	CC	Finedon Plant Nursery	Hedging	£186.00
	CC	Microsoft	Office 365 subscription	£12.10
	CC	Unity/Lloyds	CC monthly fee	£3.00
19.12.25	BACS	Clerk	Dec mileage	£9.00
19.12.25	BACS	UK Office Direct	Printer paper	£14.88
19.12.25	BACS	Clerk	Dec wages	£1,065.92
19.12.25	BACS	Screwfix	Screws, cabling, saw - park repairs	£15.90
19.12.25	BACS	L.A Tech CIC (Parish Online)	LHPC website	£294.00
31.12.25	DD	Epson	Jan printer subs	£10.99
31.12.25	DD	Unity	Dec fee	£6.00

Total expenditure 01.12.25 - 31.12.2025 **£4,288.27**

iii. **Resolved – Approved credit card expenditure:**

• **Purchases:**

- i) Finedon Plant Nursery: Hedging plants for privacy screening Belgrove Park footpath £186.00
- ii) Microsoft Office 365 monthly subscription £12.10

• **Monthly Fee** £3

iv. **Resolved – Approved BACS payments due:**

- **Clerk travel** £18.45
- **SSP Direct** fingerpost sign £121.20
- **1p Mobile** £15.44 (credit card – £0.44p increase over LHPC Resolved monthly charge)
- **HMRC** £585.16 Employers contributions for Q2 and 3

v. **Resolved – Approved December 2025 Bank Reconciliations**

Dec 2025 Bank Reconciliation		
Opening balance at	01.12.25	£19,308.96
Total income	01.12.25 - 31.12.2025	£14.07
Total expenditure	01.12.25 - 31.12.2025	£4,288.27
Total balance at	31.12.25	£15,034.76
Opening balance at	01.04.25	£41,981.42
Total income	01.04.25 - 31.12.25	£34,622.31
Total expenditure to	01.04.25 - 31.12.25	£61,568.97
Closing balance at	31.12.25	£15,034.76
Checked against statement at	31.12.25	£15,034.76

vi. **Resolved - Approved Expenditure Against Budget to Quarter 3 accurate – See Appendix A.**

Noted over budget:

- 653% - play area improvements – decisions made, after annual budget setting agreement, to pay to make improvements to the play area from reserves and complete emergency footpath improvements. Community Fund grant award income received to install climbing wall.
- 62% - play area repairs – emergency wet pour safety surface repairs to limit risk of injury to users.
- 20% - salaries; overtime for additional project work and extra meetings.
- 56% - street lighting; contract price increase due to market price rises on contract renewal; awaiting refund from overcharge.
- 85% - festive lighting charges higher than anticipated with additional electrical installation costs and higher unit costs for adequate replacement LED lighting.

25.158

Policies

None.

RFO

25.159	<p>Planning</p> <p>Planning applications update:</p> <p>https://publicaccess.northnorthants.gov.uk/online-applications/</p> <p>i. None received.</p> <p>ii. Update: Application 25/01104/HFUL. Three storey side extension; 1 Furnace Cottages. Refused.</p>	
25.160	<p>Belgrove Park</p> <p>i. December risk assessments received – no actions noted. Double yellow hydraulic gates advisory has now been fixed.</p> <p>ii. Improvements to the hardcore footpath (replace loose shingle with self-binding gravel) £10-18K; Resolved – Denied.</p> <p>Resolved to monitor surface over 2026 for discussion at next budget setting meeting. Clerk to budget for replacement over following 2-5 years if deemed necessary.</p> <p>Noted:</p> <ul style="list-style-type: none"> • Request submitted to Immediate Justice Team to remove loose shingle on footpath as interim remediation measure. • Deeds for Belgrove Park and lower meadow received; covenants in place until 11th June 2087. 	Clerk & Cllr Davies
25.161	<p>Village Hall</p> <p>Update received on Village Hall meetings and activities:</p> <ul style="list-style-type: none"> • LHPC Connect 5 article thanked all the volunteers who helped at the Christmas Lunch and Veggie Box Bites were given a special mention. • Gradually getting quotes to fix the rental property and hall itself. • Seeking grant funding for every necessary improvement. • Café is proving popular and busy with raffle weekly. • Warm hub grant has been received and full warm lunch now being provided every Thursday. • Rental property – windows fully installed, re-wiring in progress, central heating installed. Any further works to be delayed until June 2026. • Requested LHPC purchase a salt bin for the car park. Only small one required. <ul style="list-style-type: none"> ○ Clerk to add to February agenda. • Village Hall willing to host visits by PCSO, Community Speeding officers and Fire Department. 	Clerk Clerk
25.162	<p>Police Matters</p> <p>1) Update received:</p> <p>a) PLR report noted/discussed.</p> <p>Teams meetings with all PLRs/PFCC Commissioner will be diarised quarterly. Next meeting is 04.03.26, 6pm. Topics: Precept and Budget, Financial Challenges, Actions to Maintain Current Police and Crime Fighting Establishment.</p> <p>b) Immediate Justice programme – Work began 13.01.26. The team cleaned around the sign on the entrance to the village and cleared undergrowth in Church Lane by the Primary School. Remaining work will be completed on an ad hoc basis with assessment of the footpath to lower meadow outstanding. Hilltop work is not suitable due to risk of RTA to young offenders taking part in the programme.</p> <p>Cllr Reynolds to assess waste and recycle if possible.</p> <p>Thanks given to Aidan and the immediate justice team.</p> <p>2) To receive the December crime reports:</p> <p>1 x Attempt burglary of a home</p> <p>1 x Harassment</p>	Clerk Cllrs Blood Grout Cllr Reynolds
25.163	<p>Highways, Speeding and VAS</p> <p>1) Speeding data:</p>	

	<p>a) Orlingbury Road OUTBOUND 12/11/2025 - 26/11/2025</p> <ul style="list-style-type: none"> i) 85th Percentile Speed = 35.0 MPH ii) 85th Percentile Vehicles = 26,566 counts iii) Max Speed = 70.0 MPH on 14/11/2025 00:35:00 iv) Total Vehicles =31,254 counts v) Average Speed = 28.0 MPH <p>b) Orlingbury Road INBOUND 12/11/2025 - 16/12/2025</p> <ul style="list-style-type: none"> i) 85th Percentile Speed = 34.6 MPH ii) 85th Percentile Vehicles = 48,958 counts iii) Max Speed = 75.0 MPH on 19/11/2025 05:25:00 iv) Total Vehicles =57,598 counts v) AVERAGE SPEED = 28.5 MPH <p>c) Data Assessment: The battery life has given less data than we would have hoped. Points of note:</p> <ul style="list-style-type: none"> i) Inbound: <ul style="list-style-type: none"> (1) Afternoon rush hour 1700-1900: 30% increase in traffic volume inbound compared to Sept/Oct. (2) Morning rush hour 0700-0900: Slight increase to over 400 vehicles. ii) Outbound: <ul style="list-style-type: none"> (1) Morning & afternoon rush hour periods show significant increases since the summer. (2) Up by circa 50%. iii) Marginal reductions in 85th percentile and average speed both directions. <p>2) Installation of the new VAS Smiley sign – complete and tested as working. Requires Windows PC to download data. Data to be available for February meeting.</p> <p>3) Updates received:</p> <ul style="list-style-type: none"> a. Speed limit reduction for Orlingbury Road – deferred. b. Northants Police speed camera enforcement team: <ul style="list-style-type: none"> 1 Police have declined to share speeding report data and convictions. Cllr Blood to query further. 2 Police have offered to install a data collection box. Cllr Blood to request data from the 2 weeks placement. c. School sign – received, installed. Closed. d. No Parking/turning circle <ul style="list-style-type: none"> 1 Facebook notification – outstanding 2 School correspondence – outstanding 3 Connect 5 article - completed. 4 Highways provided 2 x No Parking Turning Circle signs to be installed on adjacent farmland February 2026. Resolved - Approved to purchase 4 x wooden posts for affixing signs. <p>4) Community Speed Watch and equipment purchase:</p> <ul style="list-style-type: none"> a. Advertised for CSW volunteers in Connect 5 b. Equipment purchase information - outstanding. c. No update for 2026 sessions. d. Request made for school children to attend. Suggestion to involve school by arranging a visit by police to discuss effects of speeding and importance of safe driving with possibility of a roadside session at that point. e. Resolved – Approved to include in NP presentation the CSW programme. 	<p>Cllr Cotter</p> <p>Cllr Blood</p> <p>Clerk Clerk</p> <p>Cllr Davies</p> <p>Clerk Cllr Blood</p> <p>Clerk</p> <p>Clerk</p>
25.164	<p>Neighbourhood Plan</p> <ul style="list-style-type: none"> i. Update received - Neighbourhood Plan meeting <ul style="list-style-type: none"> a) Next step: survey local businesses/organisations b) Purpose: <ul style="list-style-type: none"> i) Number, contact details and location of businesses ii) Identify businesses priorities/needs 	

	<p>c) Cllr Grout is consulting neighbouring PC's and ward councillors to identify what questions the survey should focus on.</p> <p>d) Suggested timetable going forward:</p> <ol style="list-style-type: none"> i) By end of Feb: <ol style="list-style-type: none"> (1) List of businesses/organisations plus contact points (2) List of Questions/survey – draft and submitted for full resolution by council and test run completed prior to public launch ii) Start of March: survey distributed iii) End of March: survey responses received iv) April: prepare for Open Evening v) 6th May: Public Open Evening at Village Hall <p>ii. Update - Survey analysis reporting</p> <ol style="list-style-type: none"> a) Report to identify key themes from free text questions in progress to identify any persistent responses / issues. b) Report to identify key conclusions from overall responses to be presented at the Open Evening ongoing. <p>iii. Next steps to involve local business stakeholders Resolved – Approved:</p> <ol style="list-style-type: none"> a) Cllr Grout to circulate both full and analysis reports to full council. b) Cllr Blood collate list of businesses and contact details on Furnace Lane c) Cllr Reynolds to collate list of farmers d) Remaining village business directory creation to be shared amongst working party members. e) Clerk to update residents via Facebook and LHPC website. 	<p>Cllr Grout</p> <p>Clerk</p> <p>Cllr Grout Cllr Blood Cllr Reynolds</p> <p>Clerk</p>
<p>25.165</p>	<p>Clerk's Report</p> <p>Update and Resolutions:</p> <ol style="list-style-type: none"> i. Community Grant (ref CF769819903) NNC – no update. ii. PFCC Grant: outstanding; further information requested. S50 license requested. LHPC hold no hard copy but license number as provided by Highways supplied. iii. CAN Champion update: <ul style="list-style-type: none"> • Mr Thakrar has volunteered to be CAN Champion and work with LHPC. • Sign up complete; receiving regular CAN newsletters; access to other CAN champions. • No further actions until the results of the neighbourhood plan are shared. • Resolved – Approved to agree a working party and begin plans after the NP launch. • Little Harrowden Primary are starting an Eco Council. Resolved – Approved to involve the students in the planning and implementation of the environmental improvement plans. iv. Footpath to Great Harrowden. <ol style="list-style-type: none"> a) NNC Local Transport Scheme - Resolved – Approved to submit outline plan and costs for installation of footpath to Gt Harrowden, subject to assessment confirming viability of the route. b) Planning S106 / NNC endorsement – outstanding. v. Community Governance Review (CGR) <ul style="list-style-type: none"> ○ Consultation ends 20.02.26. ○ Update on correspondence to date: <ul style="list-style-type: none"> ○ Gt Harrowden not in favour of a merger currently as it may not be in the best interests of Great Harrowden Village currently but wish to continue with open dialogue and potential future partnerships, especially on issues jointly affecting both parishes. ○ Representation as seats currently stand would provide GHPM with 33% of the seats. ○ We are obviously not saying never and are happy to have open dialogue and work together on joint issues . ○ Resolved - Approved to open a dialogue and arrange a meeting for Spring 2026 to confirm partnership working with a view to investigating merger over the next 1-2 years. ○ Resolved - Denied to submit request to current CGR. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

25.166	<p>Correspondence and Village Updates</p> <p>Update on the actions pertaining to excessive vehicle speeds on Hill Top:</p> <p>i. Moving VAS from Orthingbury Road to Hilltop – Complete.</p> <p>ii. Response received. Northants Police will not attend the Hilltop layby with speed camera team vehicles:</p> <p>a) speed limit set is, in their opinion, too low and should be 50mph.</p> <p>b) one of the factors in deploying speed camera enforcement vehicles must be the proportionality of their enforcement (cost versus resource).</p> <p>c) no recorded injury or collisions within past 5 years.</p> <p>d) risk to unfairly criminalise drivers when there is no particular road concern.</p>	Cllr Blood
25.167	<p>Defibrillator</p> <p>Status assessment received and uploaded to The Circuit. Equipment in working order.</p> <p>Noted: Replacement pads and chargers are being discontinued February 2026.</p> <p>Resolved – Approved to purchase spare set at approximately £150-£170.</p>	Clerk
25.168	<p>Items for information or next Agenda</p> <p>Items requested for next agenda:</p> <ul style="list-style-type: none"> ○ Salt bin purchase for village hall. ○ Phone box library; additional shelves, floor improvements. ○ Date for ACM ○ Date for Annual Parish Forum ○ Forest School request – lower meadow ○ LHPC noticeboard at Village Hall ○ Assault Course extension to climbing wall <p>Please submit February agenda item requests by no later than 5pm, Monday 02.02.26.</p>	
25.169	<p>Date of Next Meeting:</p> <p>Ordinary Council Meeting: 18th February 2026, 7.30pm.</p>	
Meeting closed: 21.18		

Signed _____ Chairman

Date _____

Appendix A



Fixed Costs	DENOTES OVER BUDGET	Budget 25/26	Q1	Q2	Q3	Q4
Meadow and Park Maintenance	Play area improvements	£5,000.00	£12,072.57	£31,706.57	£32,675.46	
	Poor mans land (income then expenditure at same time)	£0.00				
	Graveyard grass (LHPC donation to church to arrange for cut)	£0.00				
	Meadow: grass (£2000), hedge and tree maintenance (£1500)	£3,500.00	£0.00	£0.00	£996.00	
Village Asset Maintenance/Events	Noticeboard maintenance ((SMP Bespoke Joinery built the boards)	£200.00				
	Village Remembrance Memorials	£40.00				
	Village Events	£50.00				
		£8,790.00	£12,072.57	£31,706.57	£33,671.46	
Defib	Defib Costs (full replacement due 26/27 approx £1k)	£150.00	£0.00	£0.00	£50.00	
		£150.00	£0.00	£0.00	£50.00	
Highways and Streetlighting	Street lighting - running costs	£4,000.00	£690.63	£1,498.51	£6,239.01	
	Street lighting - festive lighting	£300.00			£556.40	
	Salt bins/salt (Mowerman refills)	£250.00				
	VAS (Speed/Highway Safety (RESERVES))	£8,000.00				
	Grass cutting verges and roadside	£5,500.00				
	Planters	£500.00	£2,108.94	£3,419.35	£4,681.27	
		£18,550.00	£2,799.57	£4,917.86	£11,476.68	
Council Costs	Audit ext/int	£750.00	£415.80	£667.80	£739.80	
	Training	£2,500.00	£399.00	£624.00	£715.20	
	Memberships - NALC / SLCC	£600.00	£492.10	£587.10	£587.10	
	Insurance	£1,200.00	£765.66	£765.66	£765.66	
	Office Equip/stationary/IT/WFH	£700.00	£85.62	£187.67	£282.49	
	Current Account charges	£75.00				
	Credit charges	£40.00				
	Expenses	£500.00				
	Hall Hire	£200.00				
	DPO / ICO	£75.00				
	Chairman Expenses	£100.00				
	Elections May 2025	£1,000.00	£456.09	£1,144.96	£2,357.20	
		£7,740.00	£2,614.27	£3,977.19	£5,447.95	
Clerk Salary & HM Revenue	Additional £1500 from RESERVES due to loss of NP grant??	£6,000.00				
		£6,000.00	£2,019.82	£3,806.94	£7,199.06	
Play area	Annual inspection	£150.00				
	Play repairs/etc (25/26 wetpour replacement)	£2,000.00				
	Fixed Assets maintenance: seats/bins/flagpole etc	£1,400.00				
		£2,150.00	£0.00	£3,252.00	£3,473.82	
Grants (LHPC)		£0.00			£250.00	
	Sub Total	£43,380.00	£19,506.23	£47,660.56	£61,568.97	
Contingency 10%		£4,338.00				
TOTAL		£47,718.00	£19,506.23	£47,660.56	£61,568.97	

Appendix B

NCALC - NNC Planning Snapshot Survey

1. Overall, how satisfied are you with the Planning Service?
Very satisfied / Satisfied / Neither satisfied nor dissatisfied / Dissatisfied / ***Very dissatisfied*** / Don't know / Not applicable
2. Being heard: To what extent are your council's views given due weight in officer reports/decisions?
A great deal / Quite a lot / Some / Very little / ***Not at all*** / Don't know
3. Communication & access: How easy is it to get clear, helpful information or speak to a case officer when needed?
Very easy / Easy / Neither easy nor difficult / Difficult / ***Very difficult*** / Don't know
4. Online planning portal/website: How easy is it to find, track, and comment on applications?
Very easy / Easy / Neither easy nor difficult / Difficult / ***Very difficult*** / Haven't used
5. Enforcement (if applicable): How effective is planning enforcement?
Very effective / Effective / ***Neither effective nor ineffective*** / Ineffective / Very ineffective / Not applicable/Don't know
6. Over the past 12 months, the planning service has...
Improved / Stayed about the same / ***Worsened*** / Don't know
7. What one change would most improve the planning service for your council? (≤50 words)
Have an effective disciplinary process to deal with gross misconduct/incompetence/failure to meet regulatory requirements
Speed up responses to allow for opportunity to apply for judicial review
Improve consultation – implement a new system that enforces a return receipt for all statutory consultees to acknowledge receipt of applications and implement a system of reminders where no receipt received.
8. (Optional) About how many planning applications did your council comment on in the last 12 months?

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