

The Parish Council of Little Harrowden

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Ordinary Council Meeting – Minutes 10.12.2025

Attendees are reminded that, in accordance with the Openness of Local Government Bodies Regulations 2014, this meeting may be recorded.

25.130	<p>Public Participation Open Forum No members of the public present.</p>	
25.131	<p>North Northamptonshire Councillor Updates In attendance: Cllr S Brown. Apologies received: Cllr V Jessop. Update received:</p> <ul style="list-style-type: none"> i. NNC budget setting period. ii. £431m revenue budget for 2025/26. iii. 4.99% council tax increase; 2% ringfenced for adult social care iv. Generate extra £11m annually v. Consultation opens 16 December until 23 January 2026 vi. £180m to be invested in capital projects: <ul style="list-style-type: none"> a. £43.6m highways b. £36.6m housing c. £8.2m digital infrastructure vii. NHS mobile vaccination van - flu and COVID jabs; check https://www.northnorthants.gov.uk/mvv for local stops. viii. Fully funded Mental Health and Suicide Prevention Training available https://www.northnorthants.gov.uk/mental-health-and-wellbeing/mental-health-and-suicide-prevention-training ix. Avian flu detected locally x. Current Open Consultations northnorthants.citizenspace.com: <ul style="list-style-type: none"> a. School Term Dates 2027-28: open to 31 December 2025.. b. Draft Budget: 16 December 2025 - 23 January 2026. 	
25.132	<p>To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda None received.</p>	
25.133	<p>To receive requests for dispensation None received.</p>	
25.134	<p>To receive and accept apologies and reasons for absence Absent: Resolved – Approved Cllrs Cotter and MacKay. In attendance: Cllrs Davies, Reynolds, Blood and Grout. Clerk: S Tilaks.</p>	
25.135	<p>To sign the minutes of the council meeting Minutes of the Ordinary Council meeting held on 12th November 2025 Resolved – Approved.</p>	
25.136	<p>Chair’s Report Update given:</p>	

- i. Access to water – planters:
 - Access to exterior tap approved.
 - No contribution required.
 - **Thanks given to occupants** of the property on Bank Hill View.
- ii. Village Hall – HM Land Registry; registration of ownership:
 - HMLR require original documentation which LHPC do not hold.
 - Form ST3 to be submitted (deadline extended).
- iii. Ombudsman and Stage 2 planning complaints:
 - Denied by ombudsman – Council bodies exempt from complaining.
 - Complaint and request for S106 consideration raised to NNC Leader
 - No further update re: stage 2 correspondence
 - **Resolved – Approved:**
 - i) Raise with NCALC
 - ii) Joint Partnership with other affected PC’s
 - iii) Press release to BBC and ET

25.137 Finances

- i. **November 2025 income** - None received
- ii. **November 2025 expenditure - Resolved – Approved.**

Expenditure up to 30.11.2025				
Date	By	Payee	Reason	Cost
03.11.25	DD	Mowerman	Grass cutting	£420.64
03.11.25	BACS	NCALC	NP Course	£36.00
03.11.25	BACS	Lonsdale Printers	NP questionnaires	£255.60
03.11.25	BACS	Clerk	Wage Oct	£990.40
10.11.25	DD	YU Energy	October Streetlighting combined	£208.33
17.11.25	CC	Lloyds CC	Lloyds fee £3; RBL poppy wreath £24.50; M/Soft Subs £12.36	£39.86
30.11.25	DD	Unity	Nov fee	£6.00
Total expenditure 01.11.25 – 30.11.2025				£1,956.83

- iii. **Credit card expenditure - Resolved – Approved.**
 - **Purchases:**
 - i) Remembrance Sunday poppy wreath £24.50 (including delivery charge)
 - ii) Microsoft Office Subscription (£12.36)
 - **Monthly Fee** £3
- iv. **New BACs payments due –Resolved – Approved.**
 - **Clerk Expenses – Travel** £9.00
 - **Staff Overtime – November 14.5 hours; December 22 hours**
 - **Parish Online – web hosting** annual fee £294.00
 - **UK Office Direct – printer paper** £14.88
 - **Davies – Belgrove Park** repair parts £55.92
 - **Tilley Electrical – Festive lighting** final connection £72.00
 - **Village Hall – Defib** hosting £50.00
 - **Village Hall – Grant Xmas** £250.00
 - **EON – Streetlight Maintenance** Furnace Lane £42.00
 - **NPGI – Playground External Assessment** Annual £150.00
 - **Mowerman (SG Harvey) – Hedge** Planting £72.00
 - **Davies - Meter box** cable fixings £15.90
 - **Credit Card – Hillside Nursery** hedging £186.10; **Microsoft** subs £12.10; **CC Fee** £3
- v. **November 2025 Bank Reconciliations - Resolved – Approved:**

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25.138	<p>Policies</p> <p>None.</p>																												
25.139	<p>Planning</p> <p>To discuss and resolve received planning applications: https://publicaccess.northnorthants.gov.uk/online-applications/</p> <p>i. Application: 25/01104/HFUL. Proposal: Three storey side extension. Location: 1 Furnace Cottages. Resolved – Approved to submit following objections:</p> <ul style="list-style-type: none"> The sewer system is directly under the proposed building and there are concerns regarding access to the sewers after building work is completed. Inadequate road access and turning for construction traffic with significant impact to local residents during the construction period. The size of the plans more than double the size of the property and will have a cumulative impact on the character of the surrounding residential properties and the applicant has not complied with the historic planning application refusal notice. <p>ii. Greenhill Solar Farm – application amendments and compulsory purchase orders. Resolved – Approved:</p> <ol style="list-style-type: none"> Register to “have our say” Submit objections increased traffic though Little Harrowden, bio diversity impacts., to clerk by no later than 9am, Thursday 18.12.25 for collation and resolution in January 2026. 	Clerk																											
25.140	<p>Belgrove Park</p> <ol style="list-style-type: none"> December risk assessments to be received w/c 15.12.25. Annual BS-EN Standard Inspection; Resolved – Approved to add to monthly internal assessments and monitor the minor issues noted in the inspection: <ol style="list-style-type: none"> Swing chain links Gate closures (yellow internal). Vandalised signage affixed to back boards – assessment ongoing. Hedging: planted – item closed. Hardcore footpath costs – 6 contractors approached; cost estimates outstanding. Resolved – Approved: meadow maintenance contract: <ol style="list-style-type: none"> To review the contract and costs annually. If any annual cost increase is deemed expensive Clerk to source alternative quotes. 	<p>Cllr Cotter</p> <p>Cllr Davies</p> <p>Clerk</p>																											
25.141	<p>Village Hall</p> <p>Update Village Hall meetings and activities:</p> <ol style="list-style-type: none"> Very well attended, 64 people, the Christmas ‘Young At Heart’ Party. Hugely positive responses on the festive dinner, pudding and entertainment (Bollywood dancers/singer) Thanks given to: <ol style="list-style-type: none"> Veggie Box by Premier Event Services for donating the meat, vegetables and cooking the dinner. Helen Smith for organising the event. All the catering volunteers, of which there were many. 																												

	<p>iv. Resolved – Approved LHPC to add article to Connect 5 for January 2026 publication and post photos and summary of the event on the Council’s Facebook page.</p> <p>v. Research ongoing to organise a summer BBQ event.</p> <p>vi. Village Hall is seeing an increase in bookings.</p> <p>vii. Work to improve the flat is ongoing.</p>	<p>CLlr Davies</p>
25.142	<p>Police Matters</p> <p>1) Update:</p> <p>a) Burglary on Orlingbury Road – request for information shared on Facebook.</p> <p>b) Immediate Justice programme:</p> <p>i. Walk round booked 06.01.26, 2pm.</p> <p>ii. Starting point – Village Hall</p> <p>iii. Resolved – Approved: Cllrs Grout, Blood and Davies to attend.</p> <p>2) PLR responsibilities – deferred.</p> <p>3) November crime report – No crimes reported.</p>	<p>Cllrs Blood, Grout, Davies</p>
25.143	<p>Highways, Speeding and VAS</p> <p>1) Speeding data: no data collected.</p> <p>2) Installation of VAS Smiley sign – outstanding; requires 2 Councillors to fit.</p> <p>3) Highways update:</p> <p>a. Speed limit reduction request Orlingbury Road – deferred to allow for adequate data collection.</p> <p>b. Northants Police speed camera enforcement team speeding data and convictions reporting:</p> <p>i. Request Submitted</p> <p>ii. Report outstanding</p> <p>iii. Confirmation received that speed data reports will be supplied by the police to support speed limit reduction 60 to 40mph.</p> <p>c. Permanent VAS (Highways capital fund) and match funding. Email sent:</p> <p>i. Application will be submitted at financial year end.</p> <p>ii. Resolved – Denied to provide financial contribution to capital fund and focus on grant applications for mobile VAS units with remote data collection capability.</p> <p>d. School sign</p> <p>i. 2 quotes received.</p> <p>ii. Resolved – Approved to purchase 1 x RA2 reflective rating, 600 x 300 double sided finger sign from SSP Direct @ £101.00 + VAT (artwork supplied)</p> <p>e. Turning circle/No Parking signs.</p> <p>i. Denied by Highways as deemed there to be no appropriate posts.</p> <p>ii. Resolved – Approved</p> <ul style="list-style-type: none"> • LHPC to post requests for no parking during school open/closing times (Facebook and to village residents) • LHPC to request that school remind parents not to park there • Advertise the issue on Connect 5 January 2026 <p>4) Community Speed Watch and equipment purchase Resolved – Approved:</p> <p>a) Purchase the kit at £150 (includes all necessary equipment)</p> <p>b) Aim to run the CSW between March – October 2026</p> <p>i) Require more volunteers – minimum 6 volunteers/session.</p> <p>ii) NP Open Evening – add focus on CSW to respond to primary concern raised by residents with sign-up sheet for CSW.</p>	<p>CLlr Cotter Cllrs Davies / Cotter</p> <p>CLlr Blood</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk Cllr Davies</p> <p>CLlr Blood</p>
25.144	<p>Neighbourhood Plan</p> <p>i. Report Summary - Big Neighbourhood Survey</p> <p>a) Key points noted. 33.5% response rate. Summary report published on LHPC website.</p>	<p>CLlr Grout</p>

	<p>b) Full report to be collated for resolution January OCM.</p> <p>c) Quote received from O’Neill Homer - Neighbourhood Plan consultants:</p> <ul style="list-style-type: none"> i) NP Scoping – initial plan assessment £3,950 + VAT ii) NP Basic: £9,550 +VAT (includes scoping work) iii) Neighbourhood Plan Advanced: £19,950 +VAT <p>ii. Correspondence with local business stakeholders.</p> <ul style="list-style-type: none"> a) Defer to February 2026 <p>iii. Neighbourhood Plan meeting: 08.01.2026, 7pm Village Hall.</p> <p>iv. NCALC Big 50 Vision:</p> <ul style="list-style-type: none"> • Approved – Denied to provide Council representative. • Ward Councillors will feedback on BIG50. 	
25.145	<p>Clerk’s Report</p> <p>Update and Resolutions:</p> <ul style="list-style-type: none"> i. Change of Use without Planning Application: <ul style="list-style-type: none"> a) Officer confirmed that barns used as storage unit only. b) Residents informed. ii. White lines, Chapel Lane. <ul style="list-style-type: none"> a) Complete. Item closed. iii. Community Grant: Community Speed-Monitoring & Safety Initiative <ul style="list-style-type: none"> a) Submitted. b) Reference number CF769819903 iv. PFCC Grant: Community Speed-Monitoring & Safety Initiative <ul style="list-style-type: none"> a) Complete not submitted – Awaiting further documentation to finalise submission b) Referee – Cllr Brown v. CAN Champion: <ul style="list-style-type: none"> a) Email requesting volunteer Champion sent b) Cllr Reynolds to act as LHPC representative if volunteer recruitment unsuccessful. vi. Footpath to Great Harrowden. <ul style="list-style-type: none"> a) NNC Leader contacted b) S106 NNC endorsement outstanding c) Resolved – Approved apply for new NNC Local Transport Scheme which includes active travel. Submit transport proposal of footpath/cycleway between Little and Great Harrowden. vii. Community Governance Review (CGR): <ul style="list-style-type: none"> • Review Terms of Reference for local governance (ie parish boundaries, warding arrangements, council status). • Consultation ends 20.02.26. • Resolved – Approved to: <ul style="list-style-type: none"> ○ Raise possibility of joint parish council with Great Harrowden Parish Meeting ○ Add as agenda item January 2026 viii. Resolved – Approved: <ul style="list-style-type: none"> a) Clerk Festive Annual Leave b) January ordinary meeting date remains 14.01.26. but defer February meeting to 18.02.26 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Davies</p>
25.146	<p>Correspondence and Village Updates</p> <p>Correspondence received:</p> <ul style="list-style-type: none"> a) Excessive vehicle speeds on Hill Top reported. <ul style="list-style-type: none"> i) Resolved – Approved move current VAS on Orlingbury Road to Hilltop. ii) Request police speed camera team to attend layby on Hilltop <p>To receive an update on the following:</p>	<p>Cllrs Davies & Cotter</p> <p>Cllr Blood</p>

	<p>i. Festive lighting:</p> <ul style="list-style-type: none"> • Installed and tested as working. • Resolved – Approved to research additional lighting in 2026 and arrange a festive light switch on for December 1st 2026 and primary school. <p>ii. Fly-tipping: Furnace Lane - no further issues noted. Item closed. Hilltop fly-tipping reported.</p> <p>iii. Overgrown/overhanging trees: Town Close – Complete. Item closed.</p>	Clerk
25.147	<p>Defibrillator</p> <p>Status assessment – complete and working. Uploaded to The Circuit.</p>	Cllr MacKay
25.148	<p>Items for information or next Agenda</p> <p>i. Community Governance Review</p> <ul style="list-style-type: none"> • Discuss and resolve request to be part of consultation and • Provide responses from Great Harrowden. • CSW and include potential partnership with primary school <p>ii. January agenda item requests by no later than 9am, Monday 05.01.26.</p>	
25.149	<p>Date of Next Meeting:</p> <p>Neighbourhood Plan Meeting: 8th January 2026, 7pm.</p> <p>Ordinary Council Meeting: 14th January 2026, 7.30pm.</p>	
Meeting closed: 9.37pm		

Signed _____ Chairman

Date _____