

# The Parish Council of Little Harrowden

Clerk: Sylvia Tilaks  
Mulberry Cottage  
15 Main Road  
Grendon, NN7 1JW



Telephone 07942 292479  
Email [clerk@littleharrowdenparishcouncil.gov.uk](mailto:clerk@littleharrowdenparishcouncil.gov.uk)  
<https://littleharrowdenparishcouncil.gov.uk/>

## Ordinary Council Meeting - Agenda

### To members of the Council:

You are hereby summoned to attend the meeting of the Little Harrowden Parish Council on  
**Wednesday 11th June 2025 at 7.30pm at Village Hall, Main Street, Little Harrowden**  
for the purposes of transacting the following business.

Attendees are reminded that, in accordance with the Openness of Local Government Bodies Regulations 2014,  
this meeting may be recorded.

Clerk:  05.06.2025

25.32	<b>Public Participation Open Forum</b> Statements from members of the public and press are allowed from 7.30-4.45pm relating to items on the agenda only. Questions for addition to future Agenda's need to be notified 2 weeks in advance for research to be carried out and to comply with Legislation on Local Government activities.	
25.33	<b>North Northamptonshire Councillor Updates</b> To receive <b>updates</b> from the <b>Ward Councillors</b> .	
25.34	<b>To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda</b> Members should disclose all Disclosable Pecuniary Interests (DPI) applicable to the agenda items below and include the nature of the interest. If you become aware during the meeting of an interest that has not been disclosed under that item, you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial: where a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest, and it relates to a financial or regulatory matter.	
25.35	<b>To receive requests for dispensation</b> Requests for dispensation must be made to the Proper Officer in writing.	
25.36	<b>To receive and accept apologies and reasons for absence</b>	
25.37	<b>To sign the minutes of the council meeting</b> To <b>approve</b> and <b>sign</b> the <b>minutes</b> of the Extraordinary Council meeting held on 28 <sup>th</sup> May 2025.	
25.38	<b>Chair's Report</b> To <b>receive</b> an <b>update</b> from the <b>Chair</b> .	

25.39	<p><b>Finances</b></p> <p>i. To note <b>May 2025 income:</b> None received.</p> <p>ii. To <b>approve May 2025 expenditure:</b></p> <table border="1" data-bbox="219 241 1336 357"> <thead> <tr> <th colspan="5">Expenditure up to 31.05.2025</th> </tr> <tr> <th>Date</th> <th>By</th> <th>Payee</th> <th>Reason</th> <th>Cost</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> <p>iii. To <b>appoint authorisers</b> for Bankers' Automated Clearing System (BACS) <b>payments</b> and <b>resolve any new payments due</b></p> <p>iv. To <b>approve May 2025 Bank Reconciliation</b></p> <table border="1" data-bbox="219 504 1336 777"> <thead> <tr> <th colspan="2">Bank Reconciliation at 05.03.25</th> <th>Year To Date</th> </tr> </thead> <tbody> <tr> <td><b>Payments</b></td> <td></td> <td>£28,037.38</td> </tr> <tr> <td><b>Receipts</b></td> <td></td> <td>£34,695.81</td> </tr> <tr> <td><b>C/Fwd</b></td> <td></td> <td><b>£28,657.46</b></td> </tr> <tr> <td>A/C on 04.03.25</td> <td></td> <td>£35,315.89</td> </tr> <tr> <td><b>A/C after 04.03.25</b></td> <td></td> <td><b>£35,060.73</b></td> </tr> </tbody> </table> <p>v. To <b>resolve</b> the increase in <b>printing costs</b> for <b>June Epson subscription</b>.</p> <p>vi. To <b>discuss</b> and <b>resolve</b> the payment of <b>CiLCA SLCC registration fee</b> and <b>Clerk's travel expenses</b>.</p> <p>vii. To <b>discuss</b> and <b>resolve</b> sharing the subscription printing costs with Grendon PC.</p> <p>viii. To <b>receive an update</b> on the <b>publication</b> of the <b>Internal Audit and Annual Governance and Accountability Return</b> paperwork and submission of <b>External Audit</b> information.</p> <p>ix. To <b>discuss</b> and <b>resolve</b> costs for maintaining <b>meadow dog walking hedge and footpaths</b>.</p>	Expenditure up to 31.05.2025					Date	By	Payee	Reason	Cost						Bank Reconciliation at 05.03.25		Year To Date	<b>Payments</b>		£28,037.38	<b>Receipts</b>		£34,695.81	<b>C/Fwd</b>		<b>£28,657.46</b>	A/C on 04.03.25		£35,315.89	<b>A/C after 04.03.25</b>		<b>£35,060.73</b>	
Expenditure up to 31.05.2025																																			
Date	By	Payee	Reason	Cost																															
Bank Reconciliation at 05.03.25		Year To Date																																	
<b>Payments</b>		£28,037.38																																	
<b>Receipts</b>		£34,695.81																																	
<b>C/Fwd</b>		<b>£28,657.46</b>																																	
A/C on 04.03.25		£35,315.89																																	
<b>A/C after 04.03.25</b>		<b>£35,060.73</b>																																	
25.40	<p><b>Policies</b></p> <p>To <b>discuss</b> and <b>resolve</b> the updated <b>Asset Register</b>.</p>																																		
25.41	<p><b>Planning</b></p> <p><a href="https://publicaccess.wellingborough.gov.uk/online-applications/search.do?action=monthlyList">https://publicaccess.wellingborough.gov.uk/online-applications/search.do?action=monthlyList</a></p> <p>None received.</p>																																		
25.42	<p><b>Belgrove Park</b></p> <p>i. To <b>receive</b> completed <b>risk assessments</b>.</p> <p>ii. To <b>receive an update</b> on the <b>wet pour remediation work</b>.</p> <p>iii. To <b>discuss</b> and <b>resolve contractors' quotes</b> and <b>advice</b> received .</p>																																		
25.43	<p><b>Village Hall</b></p> <p>i. <b>Loop hearing system</b> – to <b>discuss</b> and <b>resolve</b> a request for funding.</p> <p>ii. To receive an <b>update</b> on <b>Military Vehicles Trust</b> attending <b>village fete</b>.</p> <p>i. To receive an <b>update</b> on <b>Village Fete</b> and receive <b>materials</b> for <b>LHPC</b> to <b>promote</b>.</p>																																		
25.44	<p><b>Police Matters</b></p> <p>i. To <b>receive an update</b> from the <b>PLR/Neighbourhood Watch</b>.</p> <p>ii. To <b>receive</b> the <b>May crime report</b>:</p> <ul style="list-style-type: none"> <li>• 2 x public order (arguing with offensive language in public place)</li> </ul>																																		
25.45	<p><b>Highways, Speeding and VAS</b></p> <p>i. To receive an <b>update</b> on accessing <b>speeding data</b> from current <b>VAS</b>.</p> <p>ii. To <b>discuss</b> and <b>resolve</b> the purchase of <b>VAS signs</b>.</p> <p>iii. To receive an <b>update</b> on <b>correspondence</b> with <b>Sarah Barnwell NNC Highways</b> and <b>joint site visit</b> with <b>MP Rt Hon Stuart Andrew</b>.</p>																																		

25.46	<p><b>Neighbourhood Plan</b></p> <ul style="list-style-type: none"> <li>i. To receive an <b>update</b> on the <b>Neighbourhood Plan</b>.</li> <li>ii. To <b>note</b> the date of the <b>next meeting 17.06.25</b>.</li> </ul>	
25.47	<p><b>Clerk's Report</b></p> <ul style="list-style-type: none"> <li>i. To <b>resolve Clerk Annual Leave</b> request.</li> <li>ii. To <b>receive an update</b> on <b>parking</b> places for <b>parents and staff</b> of <b>Little Harrowden Primary School</b>.</li> <li>iii. To <b>discuss</b> and <b>resolve assessment reports</b> for <b>Defib</b> and <b>Belgrove Park</b> as <b>standing items</b>.</li> <li>iv. To <b>discuss</b> and <b>resolve maintenance of planters</b>.</li> </ul>	
25.48	<p><b>Correspondence and Village Updates</b></p> <ul style="list-style-type: none"> <li>i. Request for <b>Primary School Sports Day</b> date and time to be <b>shared</b> on LHPC website and Facebook.</li> <li>ii. To <b>receive an update</b> on and <b>resolve dates</b> for the <b>removal</b> of <b>brambles</b> and <b>bamboo</b> encroaching on neighbouring property.</li> <li>iii. <b>Request</b> received to <b>reinstate Village Shop</b>.</li> <li>iv. To <b>discuss</b> and <b>resolve</b> whether to purchase and always retain a <b>spare set of defibrillator pads</b>.</li> <li>v. To <b>discuss</b> and <b>resolve</b> suggestions for spending of reserves.</li> </ul>	
25.49	<p><b>Date of Next Meeting:</b> 23<sup>rd</sup> July 2025.</p>	