

The Parish Council of Little Harrowden

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4th September 2024

Dear Councillor

You are hereby summoned to attend the meeting of the Little Harrowden Parish Council on Wednesday 11th September 2024 at 7.30pm at Village Hall, Main Road, Little Harrowden.

Yours faithfully

Clerk to Little Harrowden Parish Council

AGENDA

APOLOGIES

24/22 DECLARATION OF INTEREST

"To receive disclosures of and new DPI's applicable to the agenda items below, personal and prejudicial interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussion and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter."

24/23 PUBLIC PARTICIPATION

Public participation – to allow statements from members of the public. Questions need to be notified 2 weeks in advance in order for research to be carried out and to comply with Legislation on Local Government activities.

- a) Correspondence received from residents: converting the phone box in the village to a library; Little Harrowden Parish Council own the phone box, listed on the Asset Register.

24/24 CHAIR'S REPORT

24/25 NNC UPDATE

24/26 MINUTES

- a) To approve the minutes of the meeting held on 10.07.24
- b) To receive updates on actions from the previous meeting

24/27 FINANCIAL/POLICIES

- a) To approve the payments up to 11th September 2024
- b) To appoint authorisers for BACS payments.
- c) To receive information regarding the current financial statement.
- d) Conclusion of the Audit
- e) Constituting a Finance Sub Committee; minimum 3 councillors required, agree terms of reference and delegated powers cost limits.
- f) Payroll service and internet banking update – Clerk/RFO

- g) Clerk replacement laptop purchase with Microsoft Office Business Basic software suite.
- h) Clerk replacement phone.
- i) Training for Chair
To approve Chairperson and leadership training; 04.12.24, £48, delivered by Danny Moody of NCALC
Course includes: statutory role of Chair, dealing with new, making meetings more effective, better and shorter, team-building and more.
- i) Lighting to the Green.
 - i) Update regarding groundworks – **Cllr N Cope**
 - ii) Quotes from electricity suppliers – **Clerk & Martin Jeffery**

24/28 HIGHWAYS

- a) To discuss any highways issues –
 - i) Traffic calming measures related to the planned Isham Bypass. **Martin Jeffery**
 - ii) Complaint regarding inconsiderate and potentially dangerous parking on Main Road outside the primary school

24/29 COMMUNITY ISSUES & AMENITIES

- a) To discuss re-decoration costs of phone box – **Cllr N MacKay**.
- b) To discuss re-purposing phone box into a village amenity in the form of a library.
- c) Remembrance Sunday Event 10.11.24 – 11am park event for 2 minute silence and spoken word remembrance.
- d) NCALC AGM – councillors wishing to attend.

24/30 PLANNING

- a) To discuss planning applications
 - i) Isham Bypass.
 - ii) Solar Farm Scoping Document.
 - iii) Isham Neighbourhood Plan distributed; councillor comments requested for clerk to submit feedback.
 - iv) Little Harrowden Neighbourhood Plan; reports submitted to councillors for review and discussion.

24/31 REPORTS

- a) Belgrove Park – to discuss any issues arising with the park - **Martin Jeffery**
- b) Police Liaison – to receive information from **Martin Jeffery**
 - i) SID sign purchase and small claims court action update
 - ii) To receive VAS data
 - iii) To receive details of the 'Safe and Sound' update from Danielle Stone, Northants Police, Fire and Crime Commissioner

24/32 INTERIM MATTERS ARISING

To discuss correspondence and matters arising between the publication of the agenda and the council meeting.

24/33 DATES OF MEETINGS

- a) To discuss and determine the date for the budget proposal meeting between 9/10/24, 23/10/24 or 30/10/24.

Next meeting 13th November 2024